



School Attendance Policy

1. Purpose

- To ensure that all students attend school regularly and punctually.
- To promote a culture of responsibility and commitment to education.
- To ensure that all learners are up to date according to the set out curriculum.

2. Attendance Expectations

- Daily attendance: Students are expected to attend school every day that school is in session.
- Punctuality: Students must arrive at school and to all classes on time. (by 07h45)

3. Excused Absences

- Valid reasons for excused absences include:
 - Illness or medical appointments.
 - Family emergencies or bereavement.
 - Religious observances.
 - School-sponsored activities.
 - Court appearances or other legal obligations.

Notifications:

Parents or guardians must notify the school of an absence by phone or in writing as soon as possible, preferably before the start of the school day. Documentation (e.g. doctor's note) may be required.

If a child is absent and misses more than one day of class work, it is the parent's responsibility to ensure that all work is up to date.

We urge parents to keep your children healthy, follow proper diets and ensure that vitamins are taken whenever possible, to eliminate illnesses.

Invest in Quality Education

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